



**City Of  
Bainbridge Island**  
280 Madison Avenue North  
Bainbridge Island, WA 98110-1812  
(206) 780-8615

Vendor  
Number  
8313

File  
Date  
10/29/2015

File  
Number  
**00339917**

**3,500.00**

Three Thousand Five Hundred Dollars and 00 cents \*\*\*\*\*

00339917

KELLY HUME DESIGN, INC.  
1240 WEAVER ROAD NW  
UNIT B5  
BAINBRIDGE ISLAND WA 98110

**FILE COPY  
NON-NEGOTIABLE**

City of Bainbridge Island, 280 Madison Avenue North, Bainbridge Island, WA 98110-1812 Page 1 of 1 File Number: **00339917**

Invoice Date	Invoice Number	Description	Voucher	Invoice Amount
10/27/2015	6218	EX/B.I. LOGO DESIGN-ADVANCE PY	201646	3,500.00

  

Vendor No.	Vendor Name	File No.	File Date	File Amount
8313	KELLY HUME DESIGN, INC.	00339917	10/29/2015	3,500.00

# MANUAL CHECK REQUEST

CITY OF BAINBRIDGE ISLAND  
280 Madison Ave North  
Bainbridge Island, WA 98110

**PLEASE COMPLETE THE FOLLOWING:**

DATE 10-27-15

REQUESTOR Kellie Stickney

DATE CHECK NEEDED \_\_\_\_\_

VENDOR/ SUPPLIER# 8313

VENDOR NAME:

INVOICE # 6218 DATE 10-27-15

Kelly Hume Design  
VENDOR ADDRESS:

DESCRIPTION: Advance payment

1240 Weaver Rd NW B-5

for Bainbridge Island logo

Bainbridge Island WA

design project

ORG# 31011131 OBJ# 541100

98110

PO# \_\_\_\_\_ PRJ# \_\_\_\_\_

PHONE 206 780-9000

CHECK REQUEST AMOUNT \$ 3500

**WHAT SHOULD A/P DO WITH THE CHECK?**

**A/P USE ONLY:**

- MAIL CHECK
- HOLD CHECK AT FRONT DESK FOR VENDOR PICK UP
- RETURN CHECK TO REQUESTOR
- OTHER INSTRUCTIONS (SPECIFY):  
\_\_\_\_\_  
\_\_\_\_\_

ISSUE DATE \_\_\_\_\_  
MAILED/SENT IO DATE \_\_\_\_\_

NOTES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED, OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE, AND UNPAID OBLIGATION AGAINST THE CITY OF BAINBRIDGE ISLAND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.**

\_\_\_\_\_  
APPROVING AUTHORITY DATE



KELLY HUME DESIGN

SOLD TO:

City of Bainbridge Island  
280 Madison Avenue North  
Bainbridge Island, WA 98110

APPROVED FOR PAYMENT:	\$ 3500
APPROVED BY:	DS
DATE APPROVED:	10/27/15
REVIEWED BY:	[Signature]
CHRG TO:	31011131 541100

INVOICE #

6218 ✓

DATE

10-27-15 ✓

ART DIRECTOR

P.O. #

JOB #

Kellie Stickney

JOB DESCRIPTION:

Advance payment for Bainbridge Island  
logo designs project

\$3500.00

'15 OCT 28 AM 7:47

Thank you. \_\_\_\_\_

SHIPPING \_\_\_\_\_

TOTAL \$3500.00 ✓

PLEASE REMIT PAYMENT WITHIN THIRTY (30) DAYS OF RECEIPT OF INVOICE. ALL ORIGINAL ARTWORK REMAINS THE PROPERTY OF THE ARTIST UNLESS STATED OTHERWISE ON THIS INVOICE. THANK YOU.

1240 Weaver Road NW Unit B-5 Bainbridge Island, WA 98110 (206)780-9000